

HANS RAJ MAHILA MAHA VIDYALAYA, JALANDHAR

No.

Dated: 05/08/2022

Notice

It is for the information of the faculty, staff and students that the orientation of TDC-I (all streams) will be held on 8th August, 2022 at 10:00 a.m. in Ragini Auditorium.

1. **Overall Incharge**
Dr. Ashmeen Kaur
2. **Stage Conduct**
Dr. Anjana Bhatia
3. **Display regarding Venues through placards**
Mr. Neeraj Aggarwal
Mr. Rajesh Kumar
Mr. Tarun Mahajan
Mr. Kamaljit and Team
4. **Mike Arrangement**
Mr. Gurmeet Singh
Mr. Tarun Mahajan
Mr. Arvind Chandi
Mr. Ajay Kumar (Elect.)
5. **Seating arrangement in Auditorium**
Mrs. Savita Mahindru
Mr. Sumit Sharma
6. **Seating of students and Discipline in Ragini Auditorium**
Dr. Jyoti Gogia
Mrs. Bino Gupta
Mrs. Rishav Bhardwaj
Dr. Meenu Talwar
Mr. Parminder Singh
7. **Orientation & Announcements**
Dr. Seema Marwaha - General subject Counselling/ Leave Rules
Dr. Ashmeen Kaur - General Counselling
Mrs. Bino Gupta - Student Welfare
Dr. Shallu Batra - Discipline
Mr. Jagjit Bhatia - Placement
Dr. Anjana Bhatia - Entrepreneurship / Startups/ Innovation
Ms. Sonia Mahindru - NCC
Mrs. Veena Arora- NSS
8. **Preparation of report of the day/Press Media**
Mrs. Rama Sharma
Mrs. Pawan Kumari
Dr. Sandeep

Report should be submitted in the office on the same day for publication on next day

9. **Distribution of Time Table and allotment of Roll Numbers after General Orientation**

i)	Humanities B.A. I	Room No. 2	Dr. Ashmeen Kaur Mrs. Lovleen Kaur Mrs. Protima Mander
ii)	B.Sc. I Medical/Non Med.	Room No. 23	Dr. Neelam Sharma Dr. Shaveta Chauhan Dr. Simmi
iii)	B.Sc. I Biotechnology	R-Biotech Lab	Dr. Jatinder Kumar Dr. Shuchi Sharma
iv)	Commerce	R-57	Mrs. Meenu Kohi Mrs. Binoo Gupta Mrs. Savita Mahendru
v)	Computer Science	R-42	Dr. Sangeeta Arora Mr. Anil Bhasin Mr. Ravinder Mohan Jindal
vi)	Skilled Courses	R-Skilled Lab	Dr. Neeru Bharti Sharma Dr. Rakhi Mehta Mrs. Navneta Mrs. Mukti Arora Mr. Ashish Chadha

List of Roll number will not be pasted on walls. These should be displayed on boards. Student Lists/Time Table will be available in the General Office.

Copy to:-

1. E-circulation
2. Dean Academics
3. Supdt. A/c
4. Supdt. General
5. Supdt. Admin

Principal

HANS RAJ MAHILA MAHA VIDYALAYA, JALANDHAR

No.

Dated: 06/08/2022

Notice

As already notified Havan Yajna and Orientation for TDC I will be held on 8th August, 2022.

All the members of the faculty and staff are required to come in formals on 8th August, 2022.

Principal

Copy to:-

1. E-circulation
2. Supdt. Admin